

1st December 2009

Dear Parents and Staff



In the event of bad weather for the Winter ahead please note:

- ❖ A decision will be made by 06:00AM on the day of snow or very bad ice to inform you if the College is closed. Please also listen to Local Radio for news, or phone **01285 831213 and press option 0 for current notices**. There will be a message on the College voicemail so please ring in to check.
- ❖ Log onto www.snowday.co.uk a website to keep pupils and parents informed about school closures. Go to the website, click onto 'School Search' and enter Rendcomb's name. When the Rendcomb name appears, click onto that link to take you through to the page where bad weather notices will appear. This website will be updated regularly.
- ❖ There is now an option on the Snowday Website where parents can register for £1 fee to receive email alerts about any school closures.
- ❖ Should the decision be made that roads are impassable, we may ask you to drop your children in the Surgery Car Park, and we will close the road leading up to the College. This will be closed from the Post Office End and from the A435 turn off. The Works Manager is the Snow Warden for Rendcomb, and is empowered to do this. Signs will be placed saying "Snow – Road Closed".
- ❖ In the event of bad snow, **do not use** both roads from the White Way; use the A435 to bring your child/children to school.
- ❖ We will clear the hill as fast as possible, and it will be open for the return journey, (further falls of snow notwithstanding), so that you can collect your children. If there are further falls of snow, we will inform you to collect your children from the Rendcomb Surgery Car Park. We will escort them to this pick up point.
- ❖ We undertake to inform the bus companies of arrangements, and to keep in touch with you. **Please ensure we have your up-to-date contact numbers.**

In the event that normal College telephone lines are down, (**01285 831213 and 01285 831562**), please call the following emergency contact numbers: Please maintain contact with House-parents and the Junior School where appropriate

- ✓ **Junior School – 07596 766441.**
- ✓ **Senior School – 07795 413375**

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Health and Safety Officer

